

## **Regulations for Students Participation in Scientific Activities**

Students are allowed to attend medical conferences, workshops and other scientific activities under the following conditions:

1. The conference, workshop or scientific activity should have a pure medical interest or have a general medical theme.
2. The conference, workshop or scientific activity should have a good reputation among medical schools and practitioner.
3. The participation should not interfere with student exams or academic schedule.
4. Students should get permission from course organizer and vice dean for academic affairs at least two weeks prior to the activity.
5. Participants cannot participate on more than two scientific activities per academic year.
6. The participation in activity should be five days or less in total duration.
7. The absent percentage should not exceed 25% of current course.
8. No more than 20% of any batch can participate in the same activity and the permission will be for the first 20 % only.
9. Prioritizing of participation is under the following criteria:
  - a. The participant will present a research or a poster.
  - b. First time participation or less number of participations.
  - c. Seniority of the participant.
10. After participation, a summary report for the activity is required from the participant. No further participation on any scientific activity is allowed unless the previous report is submitted to the vice dean for academic affairs secretary.
11. A copy from the participation certificate should be provided to the vice dean for academic affairs secretary.
12. Filling the Scientific Participation Request Forum
13. Registration conformation to that activity should be attached with the request form.

## Scientific participation Request Forum

Participant name: .....

Application date: .....

Activity type and name:

- Conference
- Workshop
- Other, mention: .....

Activity date: .....

Activity duration: .....

Activity location: .....

Comments:

.....  
.....  
.....

---

Course organizer: .....

Comments:

.....  
.....  
.....

Vice dean for academic affairs: .....

Comments:

.....  
.....  
.....